



Republic of the Philippines
Province of Negros Occidental
City of San Carlos
Telephone No. (034) 312-5205

REQUEST FOR QUOTATION

REF. NUMBER: 0686
DATE: July 11, 2025
PURCHASE REQUEST NO. 1-25-06-1022 /
DATED: June 17, 2025 /
ABC: 30,000.00
BAC RES. NO. NP-SVP / 0890-25
DATED: July 10, 2025 /

CITY ADMINISTRATOR'S OFFICE/ITCSO

Gentlemen:

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

MA. BRITA D. REBADO MIA
CGADHI

BAC Secretariat & Procurement Div.-CMO

- NOTE:
- 1. ALL ENTRIES MUST BE TYPEWRITTEN / HANDWRITTEN
 - 2. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY PROCURING ENTITY
 - 3. PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS
 - 4. ALL DELIVERIES MUST BE F.O.B. SAN CARLOS CITY, NEGROS OCCIDENTAL
 - 5. PLEASE SUBMIT YOUR QUOTATION 7 CALENDAR DAYS UPON RECEIPT OF REQUEST FOR QUOTATION (RFQ) EXCEPT FOR GASOLINE AND DIESEL FUEL.

ITEM NO.	UNIT	ITEM & DESCRIPTION	QTY.	UNIT PRICE	TOTAL
1	set	Delivery Term:5 Working Days Ink For Fargo Printer HDP6600,Fargo HDP 084911 X-X-X-X-X-X-X-X	1		
PURPOSE		For use of Information Technology & Computer Services Office,this city.			

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Printed Name/Signature

CANVASSED BY:
Printed Name/Signature

Tel.No./Cellphone No./E-Mail Address

Date